

**GOVERNMENT OF JAMMU AND KASHMIR**  
**OFFICE OF THE ASSISTANT SOIL CONSERVATION OFFICER, I&P/ESTATE**  
**OFFICER, DIRECTORATE OF AGRICULTURE, JAMMU**

**NOTICE INVITING TENDER**

Wax/Tape sealed tenders are invited by Assistant Soil Conservation Officer (I&P) /Estates Officer, Directorate of Agriculture, Jammu for running Canteen services in Director Agriculture Complex, Krishi Bhawan, Talab Tillo, Jammu.

Name of work	EMD
Running of Canteen Services in Director Agriculture Complex, Krishi Bhawan, Talab Tillo, Jammu.	Rs. 10,000

The Tender documents can had from Directorate of Agriculture, Jammu on any working day w.e.f. 07/09/2019 to 12/09/2019 from 11:00 hrs. to 15:00 hrs.

Last date of submission of Tender 13/09/2019 upto 12PM

Date of opening of Tender 14/09/2019 at 2 PM



(Er. A.H. Salaria)

ASCO(I&P)/Estates Officer  
Directorate of Agriculture, Jammu.

No.ASCO(I&P)/2019-20/198 - 201

Dated : 05-09-2019

Copy to the:

1. M/s. \_\_\_\_\_ for publication in your Local Daily for wider publicity.
2. Notice Board.
3. C.P. to upload on website.

## Annexure-I

### General Terms and Conditions of the Tender

1. This office desires to run the canteen on contract basis *for a period of one year* extendable by one year on satisfactory performance of Bidder at the sole discretion of Director Agriculture, Jammu.
2. The approved Bidder has to run the canteen in Agriculture Complex.
3. The Tender duly sealed(with Tape/sealing wax) should be addressed to Assistant Soil Conservation Officer (I&P)/Estates Officer, Directorate of Agriculture, Jammu so as to reach on or before 12.00 hrs on 13-09-2019 by registered post or by hand duly super scribed on the top of envelopes "Tender for running canteen on contract basis"
4. The Tender will be opened on 14-09-2019 at 2.00 PM in the office of Assistant Soil Conservation Officer (I&P)/Estates Officer, Directorate of Agriculture, Jammu in the presence of Bidders or their representative who wish to be present at the opening of Tenders.
5. The details of deposits are as under:-
  - i) Earnest Money DepositsRs. 10,000.00
6. It will be responsibility of Bidder to keep and to serve at least following items:-  
Samosa, Bread pakora (during all working hour), Breakfast (Paratha, Curd, Butter toast, Salad etc.) Tea, Coffee, Biscuits, Butter slices, Kachori, Cold drinks, Dal & Chapati or Rajma + Chawal or vegetable + chawal. For other items required to be served in the canteen, the requisition will be placed by Agriculture Department will be mutually fixed.
7. The rates of each items should be quoted both in words and figured in the rate schedule attached.
8. The Directorate of Agriculture will provide the following items to the approved bidder:-
  - i) Free Accommodation.
  - ii) Water.
  - iii) Free Electricity for bulbs/tubes and fans only available in the free accommodation.
  - iv) Any other heating element will not be allowed.
9. It will be the sole responsibility of Bidder to arrange for other items required for running canteen.
10. It will be the sole responsibility of Bidder to maintain hygienic condition in and around canteen.
11. It will be the sole responsibility of Bidder to maintain quality of tea/coffee and other eatables served.

12. It will be the sole responsibility of Bidder to serve tea/coffee and other eatables items in all section of office on call any time.
13. It will be the sole responsibility of Bidder to operate the Canteen himself and should not sublet the Canteen to any other. In case he sublets to somebody the contract will be cancelled.
14. It will be the sole responsibility of Bidder to keep canteen services available to staff members on all working days/working hours. However, Bidder will have to make the services of canteen available for any closed holiday/off duty hours as per administrative requirement.
15. It will be the sole responsibility of Bidder to recover amount due for eatable/other items served to staff members.
16. It will be the sole responsibility of Bidder to serve tea & other eatable items on credit to authorized officials on proper requisition. The Bidder will have to maintain account of credit tea and other items.
17. Workers will be arranged by the Contractor himself and in no case will be considered as the employee of the department.
18. The upkeep and maintenance of Canteen will be sole responsibility of the Service provider.
19. The cost of tender documents is Rs. 200.00
20. The earnest money deposited with the tender is to be paid in the form of cash to Assistant Soil Conservation Officer (I&P)/Estates Officer, Directorate of Agriculture, Jammu.
21. The successful Bidder will have to enter an agreement with Agriculture Department within week on receipt of communication.
22. Forfeiture of EMD deposits:
  - i) The successful Bidder refuse to enter into an agreement or fails to open the canteen EMD will be forfeited.
  - ii) In case the contract is terminated by Agriculture Department due to poor performance/variation of any clause of agreement or any bad act of Bidder EMD will be forfeited.
23. The Agriculture Department reserves the right to terminate the agreement at his option at any time giving 7 days notice without assigning any reason, thereof.
24. The submission of the tender by Bidder shall be taken to signify the acceptance of the stipulated terms/conditions. Any failure on the part of Bidder to observe the prescribed procedure or any attempt to canvas for allotment of work will be prejudice and Bidder will be liable for exclusion of consideration.

25. The Bidder must be having experience of service to be provided and proof, thereof, should accompany the tender.
26. The Agriculture Department reserves the right to accept or reject any tender or reserves the right to recall the tenders without assigning any reason.

I, hereby accept all terms and conditions stated above.

27. The tender will be opened by Tendering opening committee.

Name  
Seal and Signature of Bidder

Amount Bidded for running Canteen  
for one year \_\_\_\_\_

Signature of Bidder

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